**Mentoring component of Umoja Community ASTEP Program**

**Information for mentors and mentees**

* Mentors and mentees will be matched the third week of classes Both mentors and mentees are encouraged to connect and set up regular meeting times.
* You are expected to meet twice a month during the semester (Sept, Oct, Nov). Students receive an extra credit point for each meeting. Mentors can send a quick text or email after a meeting. Mentees can also send a text or email about the meeting. My Umoja cell is 661-232-0191.
* There are six assignments (due mid-Sept., early Nov, and early Dec.) over the year tied to mentor-mentee meetings. Each is worth 20 points and are factored into the English final grade.
* You may meet virtually or other places such as outside, at an outdoor café, at the mentor's job site, on campus, at a restaurant/coffee shop, at your home, etc. Please keep in mind any rules regarding wearing masks. In person meetings are typically 45 minutes to an hour. A Zoom meeting might be shorter.
* You may text, talk on the phone, or email between meetings, but those communications don't count for credit unless your phone conversation was at least 30 minutes.
* Previous mentors suggest setting up a regular meeting time.
* Value and enjoy this awesome opportunity!
* It is the mentee’s responsibility to maintain contact. Although the mentor may reach out and check on the mentee, it is the mentee’s responsibility to make sure the two meet and that assignments are completed by the due date.
* Discuss and establish an understanding about response times. If you don’t hear back, how long will you wait before initiating contact. How will you contact each other?
* The mentoring commitment is for one semester. Many of the students take English 1b in the spring, in which case you are able to continue your formal mentoring relationship, if both are agreeable. After that time, you and your mentor can agree on how to continue the relationship.
* Mentors meet twice during the semester for workshops: pre-matching in August and mid-semester check in is in October.
* Mentees meet three times during the semester for workshops and checkins: Aug/early Sept., Oct., and November.
* The Celebration is Tuesday, Dec. 14.

Students: what can you do to be a good mentee and make the most of this experience?